



Instrument insurance

Company/association/authority

Name: _____ Mr Mrs Family First name (c/o.): _____
 Street, no.: _____ Country, zip, city: _____
 Date of birth: _____ Nationality: _____
 Area code, phone: (____) _____ Mobile: (____) _____
 E-mail: _____ Fax: (____) _____
 (needed)

SEPA Direct Debit Mandate

Account holder: _____ Bank: _____
 IBAN: _____ BIC: _____

I (we) authorise Harmonia once per short-term application to collect the payments to be made by me (us) when due by direct debit from the above account.

At the same time, I (we) instruct my (our) credit institution to honour the direct debits drawn on my (our) account by Harmonia.

Please note: I (we) may request a refund of the debited amount within eight weeks, starting with the date of debit. The conditions agreed with my (our) credit institution apply.

I am sending a completed [New Registrations.xls](#) as a file to mail@harmonia.eu (as the following space is not sufficient)

Otherwise: enter all instruments/items to be insured in a separate column incl. VS total (bows, boxes, additional mouthpieces, S-bows, mutes etc.), even if these were components of a set.

Instrument(s)	_____	_____	_____	_____
Manufacturer	_____	_____	_____	_____
Constr year/no.	_____	_____	_____	_____
Model	_____	_____	_____	_____
Remarks	_____	_____	_____	_____
Sum insured	_____ €	_____ €	_____ €	_____ €
Options	NT PR TR	NT PR TR	NT PR TR	NT PR TR

Insurance period from: _____ to: _____ (12:00 each)

Free group service requested (for several musicians): invoicing grouped according to participants.

Calculation of the insurance premium: [Premium calculator](#)

Category	Factor
Pianos, cases and accessories	0,8
Violins, Violas, Viola d'Amore	1,0
Bellows instruments	1,1
Cellos and viols	1,2
Woodwind instruments	1,3
Bows and plucked instruments	1,5
Percussion	1,6
Harps, historical keyboard instruments*	1,7
Double basses, brass and el. instruments	2,0
Freight/Forwarding/Postage	5,0

Options - according to § 3(3) GTC	Surcharge
NT: Night time insurance in vehicles	25%
RR: Deposit in rehearsal rooms	20%
TR: Transport of (grand) pianos etc.	250%

* up to 50 kg

Short-term insurance is charged at 1/3 of the regular annual premium, plus the insured time Instruments over € 100,000 and orchestras receive special conditions

I have read and expressly accepted the General Terms and Conditions, Privacy Policy, Initial Information and Cancellation Policy.

Place, date: _____

Signature of policyholder: _____

Signature of account holder (if different): _____



Revocation policy

Right of withdrawal

You can revoke your contractual declaration in text form (e.g. letter, fax, e-mail) within two weeks without stating reasons. The period begins after you have received the insurance policy (insurance confirmation), the contractual provisions including the General Terms and Conditions of Insurance (GTCl), the further information pursuant to Section 7 (1) and (2) of the Insurance Contract Act (VVG) in conjunction with Sections 1 to 4 of the VVG Information Duties Ordinance (VVG-Informationspflichtenverordnung) and this instruction in text form in each case, but not before we have fulfilled our obligations pursuant to Section 312i (1) sentence 1 of the German Civil Code (Bürgerliches Gesetzbuch) in conjunction with Article 246c of the Introductory Act to the German Civil Code (Einführungsgesetz zum Bürgerlichen Gesetzbuch). The timely dispatch of the revocation is sufficient to comply with the revocation period.

The revocation shall be addressed to

HARMONIA
Manfred Kronstaller,
Fasanenweg 10, 83229 Aschau
Fax: +49 8052 9568609
E-mail: mail@harmonia.eu

Consequences of revocation

In the event of an effective revocation, the insurance cover will end and we will refund the part of the premiums attributable to the period after receipt of the revocation if you have agreed that the insurance cover begins before the end of the revocation period.

In this case, we may retain the part of the premium attributable to the period up to the receipt of the revocation; this is the amount that would have been due according to the HARMONIA short-term tariff for the actual period of cover.

This can be called up online at any time in the premium calculator on the homepage.

The reimbursement of repayable amounts shall be made immediately, at the latest 30 days after receipt of the revocation. If the insurance cover does not commence before the end of the cancellation period, the effective cancellation shall result in the return of benefits received and the surrender of benefits derived (e.g. interest).

Special notes

According to § 8 (3) VVG, the right of cancellation does not apply to insurance contracts with a term of less than one month.

Your right of cancellation will expire if, at your express request, the contract has been performed in full by both you and us before you have exercised your right of cancellation.

End of the revocation policy

General Terms and Conditions (GTC) for the short-term insurance of instruments

§ 1 Insurance application, conclusion of contract, contract language, contract text and direct debit procedure

- (1) The application requests the inclusion of the described instruments/items in the general insurance policy of HARMONIA. The issuer of this policy is an insurance company committed by HARMONIA. Only this company provides benefits as insurer of the instruments. HARMONIA's service consists of advice and the provision of insurance cover without being an insurer itself. A contract is concluded when we declare acceptance of the application.
- (2) HARMONIA is authorised to handle all correspondence with the insurance company and to collect the due premium payments and fees once per short-term application from the account of the principal (hereinafter referred to as policyholder or insured person) stated in the application in advance by SEPA direct debit mandate.
- (3) The contract language is German. The text of the contract shall be stored electronically and sent to the contracting party by e-mail upon acceptance of the application.

§ 2 Validity of the GTC, exclusions and clauses

- (1) The instrument insurance is based on the current AVB Musikinstrumente (enclosure). In addition, the replacement value clause and the additional condition for co-insurance of electrical and electronic devices apply.
- (2) The night time clause (AVB) in unguarded vehicles applies.
- (3) Unattended instruments that are deposited permanently or during the day in unlocked rooms or overnight in rooms outside inhabited/guarded parts of buildings (e.g. rehearsal rooms, schools) are not insured there.
- (4) Mechanical keyboard instruments such as pianos, grand pianos and harpsichords etc. are not insured against damage in transit.
- (5) The exclusions under (2), (3) and (4) can be optionally included - see § 3 (3)
- (6) Instruments must be packed in hard cases during transport in the aircraft, unless they are carried as hand luggage. Immediately upon arrival, the passenger must verify the integrity of the instrument and immediately report any damage or loss to the claims desk at the gateway.
- (7) Smartphones, tablets, PDAs and similar mobile devices are covered only when used for musical purposes.
- (8) Damage in transit is only covered for violoncellos with a VS of €10,000 or more if they were in a hard case at the time of damage.

§ 3 Contribution rate, insurance premium and surcharges

- (1) For total sums insured (addition of the values of all instruments to be insured of the policyholder) up to €1,000.00, the annual basic premium (net) of the policyholder is a flat rate of €25.00 (premium rate = €25.00 / total VS). Above this amount, the annual percentage contribution rate decreases continuously with the increasing amount of the total sum insured. The result of our [premium calculator](#) at the beginning of the insurance is decisive.
- (2) The insurance premium is calculated net for each instrument by multiplying its sum insured by the percentage premium rate and the factor belonging to its corresponding instrument category according to the table in the application.
- (3) For each instrument to be insured, the following options can be selected (tick in the application):
 - Cancellation of night time clause: Insurance cover also in unattended vehicles between 22:00 and 06:00 local time. (Option NT) i.e. cancellation of § 2(2) GTC.
 - Rehearsal room: Insurance cover also when depositing instruments in unguarded rooms that are located outside inhabited parts of buildings. (Option RR) i.e. cancellation of § 2(3) GTC.
 - Piano transport: cover also for transport damage to mechanical keyboard instruments such as pianos, grand pianos and harpsichords. (Option TR) i.e. cancellation of § 2(4) GTC.

The insurance premium of an instrument increases when this option(s) is (are) chosen, in each case as indicated in the table in the application.

- (4) Costs incurred for shipping or transport to repair workshops can be included in the insurance for each instrument by specifying them as an additional instrument. Terms for this are e.g. travel, postage, forwarding or freight. Under *remarks*, the instrument for which cost coverage is requested must be indicated. In the event of a claim, these costs will be covered in the same proportion as the repair costs of the instrument, but never in the case of total loss.
- (5) Changing stocks within individual instrument groups can be covered by a 25% surcharge. For this purpose, "changing stock" is to be entered under *remarks*. The maximum total sum insured for the entire category must then be entered as the sum insured (e.g. brass instruments, 40,000 euros).
- (6) Short-term insurance is charged at 1/3 of the regular annual premium, plus the requested insurance period p.r.t.
- (7) New or subsequent registrations to existing short-term contracts are not possible.
- (8) An exact, corresponding and binding calculation can be found on a daily basis at www.harmonia.eu/en in the form of the premium calculator there. **The premium calculator takes into account all costs incurred by the policyholder.**
- (9) The annual premiums paid to the insurance company are charged to the policyholder including the applicable insurance tax and without any additional surcharge.
- (10) HARMONIA does not receive any brokerage fees from the insurance company. The fee paid to Harmonia for the provision of insurance cover shall be invoiced separately to the Beneficiary and shall not be subject to turnover tax in accordance with § 4 No. 10b UStG. This shall not affect the provisions of paragraph (6). For the policyholder, the amounts calculated with the premium calculator apply in any case. Further costs will not be charged to the policyholder.

§ 4 Deductible (DED)

- (1) In principle, no excess is charged in the event of a claim.
- (2) HARMONIA may at any time, in particular after claims have been made, issue, amend or delete individual excesses for future claims that have not yet occurred.
- (3) For an additional charge of 20% of the maximum applicable DED for the insured person, this can be optionally cancelled. This surcharge is levied pro rata temporis per contract, analogous to the insurance premium (33.3% plus the requested insurance period p.r.t.).
- (4) In the event of abandonment or loss, a deductible of 100 euros is agreed for children up to the age of 14, and a deductible of 150 euros for children up to the age of 10.



§ 5 Impairment

Stringed instruments and bows are automatically insured for a sum insured of € 10,000.00 each and at no additional cost against the reduction in value resulting from a claim.

§ 6 Insurance of instrument sets and sets of instruments

Unless otherwise specified by the policyholder, the sum insured from Sets is distributed on a percentage basis as follows

- For string instruments (string instrument bow box): 75%-10%-15%
- Other instruments (instrument case/accessories): 90%-10%.

§ 7 Local scope, penalty clause

The scope of the insurance is worldwide. The Insurer does not provide insurance cover and will not make any payment under this policy to the extent that doing so would violate any sanction laws or regulations that would expose the Insurer, its parent company or its ultimate controlling company to a penalty under the sanction laws or regulations.

§ 8 Damage case

- (1) The policyholder acquires direct claims against the insurance company upon taking out the insurance.
- (2) Free choice of repair: For the repair of damage, the policyholder can generally turn to a qualified service provider of his choice. HARMONIA has the right to block individual service providers.

§ 9 Proof of value

- (1) For the insurance of instruments with a value of € 15,000.00 or more, proof of value (copy sufficient) must already be submitted with the application.
- (2) Irrespective of this, proof of value can be requested from the policyholder at any time, especially in the event of a claim.
- (3) Instruments with an insured sum of 100,000 or more must be accompanied by an expert's report or proof of prior insurance. Current photos must be submitted showing the condition at the time of insurance and at the same time showing a current daily newspaper including date.

§ 10 Obligations

- (1) A change of address and in particular of bank details and e-mail address must be notified immediately. Costs arising from incorrect or outdated address or bank details shall be borne by the policyholder. If return debit notes are made or expenses are incurred for other reasons for which the policyholder is responsible, fees will be charged.
- (2) If there is no e-mail address, an incorrect e-mail address or an outdated e-mail address, the policyholder expressly waives receipt of notifications and invoices. This also applies in the event of overflowing inboxes or if the policyholder cannot receive e-mails for other (technical) reasons. The currently valid version of the GTC is available in the [download area](#) at www.harmonia.eu.
- (3) The sale of an instrument must also be notified. Insofar as the purchaser does not enter into the insurance contract, which may be agreed separately with the purchaser, the insurance contract for an instrument sold shall end at the end of the insurance period applied for.

§ 11 Duration of contract, termination, risk lapse, refunds

- (1) The minimum contract period for short-term insurance is one day.
- (2) The contract runs exactly within the requested insurance period and ends automatically when it expires.
- (3) No notice of termination is required, neither from the policyholder nor from HARMONIA.
- (4) A lapse of risk cannot be claimed after the commencement of the insurance.
- (5) Revocations are only possible for contracts with terms of more than one month.
- (6) Refunds after effective revocation of the entire short-term contract are made
 - Before start of insurance: complete
 - After commencement of insurance: less the premium shares for the actual insured time and the flat rate of one third of the annual premium in accordance with §3(6) GTC

§ 12 Group service

In the case of group insurance, the invoices can optionally be grouped by individual participants (tick in the application). If a claim is made, the name of the respective participant must be given for each instrument.

§ 13 Other provisions

- (1) If any provision of this contract is or becomes invalid or unenforceable in whole or in part, this shall not affect the validity of the remaining provisions of this contract. An invalid provision shall be replaced by mutual agreement by a valid provision which corresponds as closely as possible to the original intention of the parties in economic terms. The same shall apply in the event of a loophole.
- (2) There are no ancillary agreements to this contract. Amendments and/or supplements must be made in writing. This also applies to a waiver of the written form requirement itself.
- (3) For permanent insurance and the insurance of professional orchestras, separate GTCs apply in each case.
- (4) The place of jurisdiction of Harmonia is Rosenheim. The place of jurisdiction for disputes with the risk carrier is the policyholder's place of residence.
- (5) In the event of any discrepancies in the translation, the German original shall prevail.



Privacy policy

How we use personal data

As *Harmonia e.K. insurance brokers for instrument insurance*, we are committed to protecting the privacy of our customers, our insurance agents and other business contacts. Below you will find information on how we handle your data.

1. Personal data that we process for the performance of the insurance contract

- Private and business customers: First and last name, address, e-mail address, telephone number or mobile number, date of birth, gender, nationality, account number, credit information.
- Insurance intermediaries and business partners: first and last name, address, email address, telephone number or mobile number, account number, credit information.

The purpose of the processing of personal data is the contractual performance of the insurance contract and compliance with legal requirements.

This includes the

- Quotation preparation
- Contract preparation
- Contract implementation
- Contract amendment
- Contract termination
-

2. Legal basis of the processing of personal data

We process your personal data to fulfil the insurance contract or to carry out pre-contractual measures.

Your data will be stored by us permanently.

3. Disclosure of personal data

For the purposes mentioned under point 1, personal data may be passed on to our service providers, such as AIG Europe S.A., and to third parties. The former receive, especially in the event of a claim, information about personal data such as the address and other contact details, as well as information about the insured items including any services booked.

If you use our premium programme, you declare your written consent to the forwarding of the total sum insured to the registered recommender by entering it in the recommender field of the application. You can object to this use at any time, but with the consequence that the recommender will not receive any premium payment.

4. Security of personal data

Appropriate technical and organisational security measures are taken to protect and secure your personal data.

Your data will be permanently stored electronically by us. The documents sent to us are scanned for further processing and then destroyed in accordance with the provisions of the BDSG in such a way that they are secure against unauthorised access. In accordance with the data destruction standard DIN 66399, security level P4 is achieved and thus excludes any misuse.



5. your rights (extract from the GDPR)

The GDPR gives you the following rights as a data subject of a processing of personal data:

In accordance with Art. 15 DSGVO, you can request information about your personal data processed by us. In particular, you can request information about the processing purposes, the categories of personal data, the categories of recipients to whom your data has been or will be disclosed, the planned storage period, the existence of a right to rectification, erasure, restriction of processing or objection, the existence of a right of complaint, the origin of your data if it has not been collected by us, about a transfer to third countries or to international organisations, as well as about the existence of automated decision-making including profiling and, if applicable, meaningful information about its details.

In accordance with Art. 16 DSGVO, you can immediately request the correction of incorrect or the completion of your personal data stored by us.

Pursuant to Art. 17 DSGVO, you may request the erasure of your personal data stored by us, unless the processing is necessary for the exercise of the right to freedom of expression and information, for compliance with a legal obligation, for reasons of public interest or for the assertion, exercise or defence of legal claims.

Pursuant to Article 18 of the GDPR, you may request the restriction of the processing of your personal data if you dispute the accuracy of the data, the processing is unlawful, we no longer need the data and you object to their deletion because you need them to assert, exercise or defend legal claims. You also have the right under Art. 18 DSGVO if you have objected to the processing in accordance with Art. 21 DSGVO.

Pursuant to Art. 20 DSGVO, you may request to receive your personal data that you have provided to us in a structured, commonly used and machine-readable format or you may request that it be transferred to another controller.

When your personal data is processed on the basis of legitimate interests pursuant to Art. 6 (1) sentence 1 lit. f DSGVO, you have the right to object to the processing of your personal data pursuant to Art. 21 DSGVO, insofar as there are grounds for doing so that arise from your particular situation or the objection is directed against direct advertising. In the case of direct advertising, you have a general right of objection, which is implemented by us without specifying a particular situation.

Pursuant to Art. 7 (3) DSGVO, you may revoke your consent at any time. This has the consequence that we may no longer continue the data processing based on this consent for the future.

In accordance with Art. 77 DSGVO, you have the right to complain to a supervisory authority. As a rule, you can contact the supervisory authority of your usual place of residence, your place of work or our company headquarters.

Client information on the fulfilment of the statutory duty to provide information in accordance with §11 VersVermV

1. Name, address and contact details:

Harmonia e.K. Management: Manfred Kronstaller
Fasanenweg 10
83229 Aschau
Phone: +49 8052 9568608
Fax: +49 8052 9568609
Mobile: +49 172 5465999
E-mail: mail@harmonia.eu



2. Type of activity:

Insurance brokers with a licence pursuant to § 34d para. 1 of the Trade, Commerce and Industry Regulation Act. (GewO)

3. Joint register office pursuant to section 11 a sub-section 1 GewO:

Insurance intermediary registration number: D-3HZG-Z0H39-50

Association of German Chambers of Industry and Commerce (DIHK) e.V.
Breite Straße 29
10178 Berlin
Phone: +49 180 600 58 50
(landline price 0.20 Euro/call from Germany; German mobile phone prices maximum 0.60 Euro/call)
www.vermittlerregister.info

4. Licensing authority:

IHK for Munich and Upper Bavaria, Max-Joseph-Straße 2, 80333 Munich, www.ihk-muenchen.de

5. Disclosure of direct or indirect participations of more than 10% in insurance undertakings or of insurance undertakings in the capital of the insurance intermediary:

Harmonia e.K. does not hold a direct or indirect interest of more than 10% of the voting rights or capital in any insurance company. No insurance company holds an indirect or direct interest of more than 10% of the voting rights or the capital in Harmonia e.K..

6. Arbitration board:

Versicherungsombudsmann e.V.
PO Box 08 06 32, 10006 Berlin
Tel.: +49 30 20605899
or 0800 369 6000 (free of charge from German telephone networks)
Fax: +49 30 206058 98
or 0800 369 9000 (free of charge from German telephone networks)
Internet: www.versicherungsombudsmann.de

